



CUBE Personnel and Corporate Policies Exhibit
to Order Form

This CUBE Personnel Exhibit (the “**Exhibit**”) is incorporated into the Order Form between the CUBE entity identified in the Order Form (“**CUBE**”) and the Customer identified in the Order Form. This Exhibit sets forth the obligations of both parties during the Term of any Order Form regarding its personnel. In the event of a conflict between this Exhibit and the Agreement, the terms and conditions of this Exhibit will apply.

1. Personnel. CUBE will maintain policies, procedures, and/or processes designed to ensure that any CUBE personnel which has access to Customer Confidential Information is subject to the following:
 - 1.1. Pre-Employment Background Screening, which shall include, but is not limited to, review and/or verification of the following if and to the extent allowed under applicable law or available in the applicable country:
 - 1.1.1. Identity check;
 - 1.1.2. Proof of residency;
 - 1.1.3. Address history;
 - 1.1.4. Employment details;
 - 1.1.5. Criminal record;
 - 1.1.6. Credit check;
 - 1.1.7. Global sanctions check; and
 - 1.1.8. Personnel's right to work in the applicable jurisdiction.
 - 1.2. Periodic Background Screening, which CUBE shall perform on a periodic basis throughout the personnel's applicable employment and/or engagement, for review and/or verification of the following if and to the extent allowed under applicable law or available in the applicable country:
 - 1.2.1.
 - 1.3. Training, which shall include, but is not limited to, obligating the Personnel to complete initial and/or periodic training, including but not limited to:
 - 1.3.1. Information security;
 - 1.3.2. Compliance;
 - 1.3.3. Anti-corruption and bribery;
 - 1.3.4. Disaster Recovery; and
 - 1.3.5. Conflicts of interest.
 - 1.4. Written Contractual Obligations, which shall include, but is not limited to, written agreements obligating personnel to comply with:
 - 1.4.1. Confidentiality and non-disclosure provisions;
 - 1.4.2. Information security and/or data protection obligations; and
 - 1.4.3. Information privacy obligations.
2. Corporate Policies. CUBE shall maintain written policies, procedures, and/or processes covering the following subject matter:
 - 2.1. Vetting policy for CUBE employees and contractors;
 - 2.2. Anti-bribery and corruption;
 - 2.3. Conflict of interest;
 - 2.4. Equal opportunity;
 - 2.5. Export compliance;
 - 2.6. Whistleblower;
 - 2.7. Human rights;
 - 2.8. Clear desk;
 - 2.9. Bullying and harassment; and
 - 2.10. Equality.